

KENDRIYA VIDYALAYA SANGATHAN REGIONAL OFFICE ERNAKULAM

SN	केन्द्रीय विद्यालयों के नाम	Name of K Vs	Sector	Year of Construction	Name of construction agency
	स्थायी भवनों में चल रहे केन्द्रीय विद्यालयों के नाम	NAME OF KVs RUNNING IN OWN PERMANENT BUILDINGS			
1	नं 1 नेवल बेस कोच्चि	No:1,Naval Base,Kochi	Defence	1965	CPWD
2	नं 1 कालिकट	No:1,Calicut	Civil	1965	CPWD
3	पट्टम	Pattom	Civil	1968	CPWD
4	एर्णाकुलम	Ernakulam	Civil	1970	CPWD
5	नं 2 कासरगोड	No:2,Kasaragod	Civil	1984	CPWD
6	कंजिकोड	Kanjikode	Civil	1986	CPWD
7	मलप्पुरम	Malappuram	Civil	1986	CPWD
8	ओट्टपालम	Ottapalam	Civil	1986	CPWD
9	तृशूर	Thrissur	Civil	1986	CPWD
10	नं 2 नेवल बेस कोच्चि	No:2,Naval Base,Kochi	Defence	1987	MES
11	नं 1 पालककाड	No:1,Palakkad	Civil	1991	RAILWAY
12	पांगोड	Army,Cantt Pangode	Defence	1991	MES
13	पोर्ट ट्रस्ट कोच्चि	Port Trust, Kochi	Civil	1991	CPWD
14	रबड़ बोर्ड कोट्टयम	Rubber Board,Kottayam	Civil	1992	CPWD
15	अडूर	Adoor	Civil	1993	CPWD
16	कण्णूर	Kannur	Defence	1993	MES
17	पय्यन्नूर	Payyannur	Civil	1994	CPWD
18	सी.आर.पी.एफ पल्लिपूरम	CRPF Pallipuram	Civil	1996	CPWD
19	केल्ट्रोन नगर	Keltron Nagar	Civil	1996	CPWD
20	एन.ए.डी आलुवा	NAD Aluva	Defence	1996	MES
21	आई एन एस द्रोणाचार्य, कोच्चि	INS Dronacharya,Kochi	Defence	2002	MES
22	नं 2 कालिकट	No:2,Calicut	Civil	2004	CPWD
23	ए.एफ.एस आक्कुलम	AFS Akkulam	Defence	2006	MES
24	कल्पेट्टा	Kalpetta	Civil	2010	CPWD
25	चेन्नीरकरा	Chenneerkara	Civil	2017	CPWD
26	पैनाव,इडुक्की	Painavu,Idukki	Civil	2018	CPWD
27	कोल्लम	Kollam	Civil	2018	CPWD
28	एसएपी पेरूरकड़ा	SAP Peroorkada	Civil	2019	CPWD
29	आई एन एस एज़िमला	Ins Zamorin,Ezhimala	Defence	2021	MES
30	कान्जंगाड	Kanhangad	Civil	2021	CPWD
31	कवरत्ती	Kavaratti	Civil	2021	CPWD

32	केपीए रामवर्मापुरम	KPA Ramavarmapuram	Civil	2022	CPWD
	<u>पारयाजना क्षेत्र में चल रहे केन्द्रीय विद्यालयों के नाम</u>	NAME OF KVs RUNNING IN PROJECT SECTOR			
33	नं 1 सी.पी.सी.आर.आई कासारागोड	No:1,CPCRI Kasaragod	Project		CPWD
34	एन.टी.पी.सी कायमकुलम	NTPC Kayamkulam	Project		Project-NTPC
	<u>अस्थायी भवन में चल रहे केन्द्रीय विद्यालयों के नाम</u>	NAME OF KVs RUNNING IN OWN TEMPORARY BUILDING			
35	नीलेश्वर	Nileshwar	Civil	Temporary	NA
36	कोन्नी	Konni	Civil	Temporary	NA
37	सी.आर.पी.एफ पेरिंगोम	CRPF Peringome	Defence	Under construction	BSNL,Nirman Bhavan
38	तलशेरी	Thalassery	Civil	Temporary	NA
39	कडुतुरुत्ति	Kaduthuruthy	Civil	Temporary	NA

Space norms for Kendriya Vidyalayas

Space norms for Kendriya Vidyalayas as on 16.05.2008

Teaching/service support/administrative/class rooms

		No. of rooms and size required as per KVS space norms							
		A-I Type (single section)		A-Type (two section)		B-Type (three section)		C-Type (four section)	
S.No.	Description	Nos.	size in mts	Nos.	size in mts	Nos.	size in mts	Nos.	size in mts
1	Computer Lab	1	7.00 x 7.00	2	7.00 x 10.60	3	7.00 x 10.60	3	7.00 x 10.60
2	Labs	3	7.00 x 8.80 7.00 x 3.60	3	7.00 x 8.80 7.00 x 3.60	3	7.00 x 8.80 7.00 x 3.60	3	7.00 x 8.80 7.00 x 3.60
3	Jr. Sci. Lab	1	7.00 x 10.60	1	7.00 x 10.60
4	Social Sci/Geo/Resource room (Primary)	1	7.00 x 3.40	1	7.00 x 3.40	1	7.00 x 3.40	1	7.00 x 3.40

5	Social Sci/Geo/Resource room (H/Secondary)	1	7.00 x 3.40	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00
6	Activity room	1	7.00 x 10.60	1	7.00 x 10.60	1	7.00 x 10.60	1	7.00 x 10.60
7	Art room	1	7.00 x 7.00	1	7.00 x 10.60	1	7.00 x 10.60	1	7.00 x 10.60
8	SUPW/Workshop	1	7.00 x 7.00	1	7.00 x 10.60	1	7.00 x 10.60	1	7.00 x 10.60
9	Library	1	7.00 x 10.60	1	7.00 x 14.20	1	7.00 x 17.30	1	7.00 x 21.40
10	Maths Lab	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00
11	Principal room	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00
12	Office	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00
13	Staff common room	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 8.80	1	7.00 x 10.60
14	Vice-Principal room	1	3.40 x 3.40	1	3.40 x 3.40

15	Head Master/Head Mistress room	1	7.00 x 3.40	1	7.00 x 3.40	1	7.00 x 3.40
16	Exam. Room	1	7.00 x 3.40	1	7.00 x 3.40	1	7.00 x 3.40	1	7.00 x 3.40
17	NCC/Scout/Guide room	1	7.00 x 3.40	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00
18	PET room	1	7.00 x 3.40	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00
19	Gen. store	1	7.00 x 3.40	1	7.00 x 7.00	1	7.00 x 7.00	1	7.00 x 7.00
20	Medical room	1	7.00 x 3.40	1	7.00 x 3.40	1	7.00 x 3.40	1	7.00 x 3.40
21	Class room	12	7.00 X 7.00	24	7.00 X 7.00	36	7.00 X 7.00	48	7.00

COMPLETION REPORT

1. Name of Work :
2. Amount of AA&ES and Date :
3. Date of Commencement :
4. Date of Completion :
5. Date of expiry of defect liability period :

- a) Certificate that the above work has been completed in all respects as per the sanctioned scope and specifications laid down
- b) The handing/taking over note is enclosed.
- c) Sub-standard/defective work as and when pointed out by K.V/KVS authorities shall be rectified by us during the defect liability period.
- d) Two sets of all working drawings (i.e. location plan, architectural civil, electrical, structural, service civil & electrical) and also drawings approved by local bodies have been handed over to Principal for his/her record and future reference.

Station : _____

Date: _____

SIGNATURE OF EX. ENGINEER/ GARRISON ENGINEER/
PROJECT MANAGER WITH DATE AND SEAL

COUNTERSIGNED BY PRINCIPAL OF KENDRIYA VIDYALAYA
WITH DATE AND SEAL

FINAL EXPENDITURE STATEMENT
(FOR SETTLEMENT OF ACCOUNT)

1. Name of Vidyalaya :-
2. Name of Works :-
3. Amount of AA & ES :-
4. KVS Sanctioned No. and Date :-
5. Total amount deposited by KVS :-
6. Final expenditure incurred :-
7. Completion Cost :-
8. Date of final bill :-
9. Savings (+)/Excess (-) :-
10. If savings, details of DD/Cheque No. vide which unspent balance sent to KVS :-
- 11 **In case of Excess:-**
 - a) Within 10% of AA&ES - attach proper justification for increase in cost(item wise) as per estimate details of deviations, if any, escalation paid in terms of contract etc. (A detailed statement of case be enclosed). :-
 - b) Beyond 10% of AA&ES - attach proper revised estimate based on completion cost (preliminary revised estimate will not be entertained) duly recommended by CEs Zone :-

Certified that:-

- a) The work(s) have been completed satisfactorily as per the sanctioned scope and specifications laid down.
- b) Final expenditure is as per completion cost (final bill settled & audited).
- c) All defects pointed out by Monitoring/Inspection Committee have been rectified or shall be rectified during remaining period of defect liability.

SIGNATURE OF EX.EN./GARRISON ENGINEER/
PROJECT MANAGER WITH DATE AND SEAL

DIVISIONAL/UNIT ACCOUNTANT

COUNTERSIGNED BY

PRINCIPAL OF K.V.
WITH DATE AND SEAL

NO DEFECT CERTIFICATE

- NAME OF WORK : _____
- DEFECT LIABILITY PERIOD : FROM _____ TO _____

This is to certify that the construction agency has rectified all the defects as pointed out from time to time before handing/taking over of the work on _____.

2.0 The defects which were pointed out during the defect liability, after taking possession of the work have been rectified

SIGNATURE OF PRINCIPAL
OF K.V. WITH SEAL

DATED: _____

CERTIFICATE

It is certified that:-

- a) All works as per the scope of estimate taken up and completed successfully and no work is left out.*
- b) The variation in the completion cost (if any) in relation to the sanctioned amount of AA&ES exclusively pertains to this project only (if applicable).
- c) The expenditure incurred against this work is up to the date of completion/handing over only.

SIGNATURE OF EX.EN./
GARRISON ENGINEER/
PROJECT MANAGER
WITH SEAL

DATE: _____

*IF SOME WORKS LEFT OUT ATTACHED DETAILS OF SUCH WORK WITH ESTIMATED PROVISIONS AND ALSO INDICATE ON SEPARATE SHEET REASONS FOR NOT TAKING UP THESE WORKS.

STRUCTURAL SAFETY CERTIFICATE

NAME OF WORK : _____

DATE OF COMPLETION : _____

CONSTRUCTION AGENCY : _____

Certified that the construction of _____
at Kendriya Vidyalaya, _____ has been carried out with
proper earthquake provisions as per the structural design ^{*} approved by IIT/Govt.
Engineering College _____ and the building, which has been
constructed, is STRUCTURALLY SAFE.

(SIGNATURE)
HEAD OF THE DEPARTMENT
WITH SEAL
(Contr. Agency)

Date: _____

* - In case of const. agency other than CPWD/MES only.
- CPWD/MES may delete the line (underlined)

REASON FOR VARIATION IN COST

<u>Name of Component</u>	<u>Estimate Provision</u>	<u>Revised Estimate</u>	<u>Actual Expenditure</u>

REASONS FOR VARIATIONS

REASONS FOR DELAY IN START/COMPLETION OF WORK

(i)	Name of Work			
(ii)	Stipulated Date of Start		Stipulated date of completion	
(iii)	Actual Date of Start		Actual date of completion	
(iv)	Delay period in Months		Delay period in Months	

REASONS FOR DELAY IN START OF WORK

S.NO	ACTIVITY	REASONS FOR DELAY	PERIOD OF DELAY IN MONTHS

REASONS FOR DELAY IN COMPLETION OF WORK

S.NO	ACTIVITY	REASONS FOR DELAY	PERIOD OF DELAY IN MONTHS

**Signature of Executive Engineer/
Garrison Engineer/Project Manager**

**Details of FUND RECEIVED from K.V.S. and
DEPOSITED with CONSTRUCTION AGENCY.**

Install-ment Number.	AMOUNT SANCTIONED by K.V.S.	DATE of SANCTION by K.V.S.	DATE of RECEIPT by PRINCIPAL	DATE of DEPOSIT With AGENCY	AMOUNT DEPOSITED with AGENCY	Remarks.
1.	2.	3.	4.	5.	6.	7.
Total (Rupees _____)						Rs.

Signature of PRINCIPAL,
Kendriya Vidyalaya, _____.

SIGNATURE of Exe.Engineer/ Garrison Engineer/ Project Manager
with DATE and SEAL (in CONFIRMATION of COLUMN Number 5 & 6).

DETAILS OF ROJECT ACTIVITIES OF K.V. IN TIME SCALE

<u>S. NO.</u>	<u>ACTIVITY DETAILS</u>	<u>REMARKS</u>
	AA & ES issued by KVS	
	First Installment of Rs. _____ released.	
	Preparation of tender document	
	NIT	
	Tender Received back	
	Work order given	
	Date of start of work	
	Work completed and Building handed over to KV.	

SIGNATURE OF EX.EN./
GARRISON ENGINEER/
PROJECT MANAGER
WITH SEAL AND DATE

SUMMARY OF COST

NAME OF WORK :- _____

Name of KV :- _____

Name of Construction Agency :- _____

Sl. No.	Item of work	Estimated cost	Completion cost
1.	Site Clearance, if any		
2.	<u>School building</u> a) Cost of Building including internal services (WS, Sanitary installation and Elec. Installation) b) Total covered area building on all floors _____ Sq. Mtrs. c) Hence cost of building portion Rs. _____ per sq. mtrs.		
3.	<u>External Services:</u>		
	a) Internal Roads/Paths		
	b) Ext. Water Supply		
	c) Ext. Electric Supply		
	d) Sewage disposal including Septic Tank & Saok Pit.		
	e) Area drainage (surface drain)		
4.	Demarcation Wall		
5.	Hard Strengthening		
6.	Assembly Stage		
7.	Water Turf		
8.	Canteen		
9.	Cycle Stand		
10.	Play Ground		
	Add Contingencies		
	Add Departmental Charges		
	Grand Total		

SIGNATURE OF HEAD OF OFFICE
WITH SEAL
(Const. Agency)

Certificate

(Extract of GFR 2005 Rule No. 132)

(Reference: CPWD Works Manual 2014.)

Final payment of work shall be made only on personal certificate of the Officer-in-charge of the execution of work in the format given below.

FORMAT

I _____, Executing officer of _____
_____ (Name of the work)
am personally satisfied that the work has been executed as per specifications laid down in the Contract Agreement and the workmanship is up to the standards followed in the industry.

Signature of Officer- in - charge

Speed Post 11-8

केन्द्रीय विद्यालय संगठन (मुख्यां०)
शहीदजीत सिंह मार्ग, १८ संस्थागत क्षेत्र,
नई दिल्ली - ११० ०१६

KENDRIYA VIDYALAYA SANGATHAN (Hqrs.)
18, INSTITUTIONAL AREA, SJS MARG
NEW DELHI - 110 016
Ph. 26858570 Fax - 26514179

केन्द्रीय विद्यालय संगठन

F. 110111/328/2014/KVS/ (HQ)/Works

Dated: 04.04.2014
URGENT

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

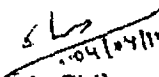
Sub: - Transfer of land for Kendriya Vidyalayas

Sir/Madam,

In continuation to this office letter of even number F. 110111/328/2014/KVS WK-II dt. 23.12.09 on the above cited subject wherein performa of feasibility report were sent to you alongwith other documents.

In this connection, it is further to inform you that as per page-4 of the feasibility performa, it has been printed that as per standing instruction of KVS, the plot of land identified/offered by the sponsoring authority should be inspected by a committee of officials including Assistant Commissioner, KVS, concerned Region, representative of CPWD/MES and Chairman, VMC and Principal, KV whereas in place of "Assistant Commissioner" it should be read as "Deputy Commissioner". Other contents of the letter will remain same as stated there.

Yours faithfully


(T.S. Giri)
Executive Engineer

डा. यू. एन. सिंह
संयुक्त आयुक्त (शैक्षिक)
Dr. U. N. SINGH
Joint Commissioner (Acad.)



केन्द्रीय विद्यालय संगठन

18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,
नई दिल्ली - 110 602

फोन : 26533749 फैक्स : 26964366

KENDRIYA VIDYALAYA SANGATHAN

18, Institutional Area, Shaheed Jeet Singh Marg
New Delhi - 110602, Ph.: 26533749, Fax: 26964366

E-mail : kvs_jcacad@rediffmail.com

Website : www.kvsangathan.org

F. 110111/07/2002/Land/KVS Wk-II

Date: 23.12.09

The Assistant Commissioner (Now Dy. Commissioner),
Kendriya Vidyalaya Sangathan
All Regional Offices

Sub: Suitability Report of land proposed by Sponsoring Authority for transfer of land

Sir,

Kendriya Vidyalayas are opened on clear commitment of the sponsoring authority that adequate suitable land as per KVS norms is provided free of cost on lease/permanent grant basis in time bound manner. After opening of a new KV, the concerned Principal and Assistant Commissioner should approach the concerned officials of sponsoring authority to stress for immediate transfer of piece of land, enabling KVS to construct permanent school building and create other physical facilities required for smooth functioning of the vidyalaya.

02. After Identification of land by sponsoring authority, the designated team of officials should inspect the land from various angles before recommending the same for formal acceptance of KVS and leasing/permanent transferred thereafter. Of late, it is seen from the land suitability reports of inspecting teams, received in the past that some of the crucial aspects relating to selection of best land are either overlooked or missing in the report, resulting KVS (HQ) accepted plot of lands without proper approach road and other required facilities. Subsequently KVS (HQ) has also come across with demand of exorbitant cost for provision of drinking water and electricity from the concerned authorities or reports of non-availability of these services due to shortage or plot being located outside the Municipal limits etc. In such cases sponsoring authorities are silent on provision of approach road despite persistent request by KVS.

03. In order to overcome these difficulties and to protect the interests of students, staff and KVS, the sponsoring authorities should be roped in at the initial stage itself and a clear commitment in this regard be obtained from them. Accordingly, a standard format of 'Land Suitability Report' has been developed and enclosed. It has been decided that hereafter suitability reports should be submitted strictly in the standard format. Please note that report submitted in different format shall not be considered. The letter and format could also be downloaded from KVS website.

Encl: as above

Yours faithfully,

* Now Dy. Commissioner

(DR. U.N. SINGH)
Joint Commissioner (Acad/Admn)

KENDRIYA VIDYALAYA SANGATHAN

Inspection of land earmarked for transfer/leasing by the Sponsoring Authority in favour of KVS for construction of school building and staff quarters etc.

LAND SUITABILITY REPORT

- Name of Kendriya Vidyalaya :
- Sponsoring authority address & Telephone No. :
:
:
- Date of inspection of proposed land :
- Authority vide which inspection was carried out :
(Ref. No. & date)
- Legal title holder of the proposed plot :
- Area of land identified for transfer to KV (in acres) :
(If more than one piece, indicate separately)
- Location of land village/Dist./Khasra No. :
(please attach survey plan showing area of land and boundaries) *clearly indicating URBAN/RURAL AREA etc.*
- Mode of transfer of proposed land : Lease basis/permanent grant basis
- Distance between the present KV & identified land :
- Approach road to land and its condition :
- Distance from the main city/town/habitable area :
and availability of public transport
- Whether plot is in forest area full or part of :
trees/bushes etc. (mention clearly instead of yes or no)
- Terrain of the land (plain, undulated, sloppy, hilly :
etc. up to what extent)
- Whether the plot is low lying requiring filling and :
if so what extent
- Whether the plot remain submerged :
in water causing marshy conditions
and if so what extent
- Whether any nallah is passing :
through the land (If so, details)
- Whether any public road (Katcha / pucca) passing through :
the land (if so details thereof)

- Whether HT/LT, electric lines/poles are passing through the land (if so details may be given) :
- Whether electric supply is available in the vicinity with approx. distance :
- Availability of drinking water supply and sewage disposal line of the Municipality/Cantt./Board/MES etc. in the vicinity :
- Status of availability of ground water in the proposed plot (Whether POTABLE or not) and Water level of the area. :
- Requirement of tube well to be installed by KVS :
- Whether any encroachments noticed on land :
- Whether any structures standing on the land, if so, its type, age, usefulness to KV with copy of line plan of accommodation available :
- Whether the sponsoring authority prepared to demolish outlived/dilapidated structures before transfer of land at their own cost (obtain written :
- Attach survey map clearly marking survey nos, boundaries of proposed land, roads, structures, HT/LT lines, encroachment, underground pipes, trees etc. :
- Any other relevant information in support of land. :

OVERALL ASSESSMENT/RECOMMENDATIONS OF THE COMMITTEE: -
(Strike off matter which is not applicable)

- i) The plot of land is found suitable by the committee for construction of school building, staff quarters, sports facilities etc., hence recommended for acceptance (please see the notes on page (14) carefully before recommending suitability)
- ii) The site is not found suitable in view of the following drawbacks, hence not recommended:
 - (a)
 - (b)
 - (c)
- iii) The site can be made suitable subject to following which are to be carried out by the sponsoring authority at their own resources for which sponsoring authority has agreed in writing, hence recommended for acceptance
 - (a)
 - (b)
 - (c)

INSPECTING COMMITTEE

S.No.	Name of Officer & Designation	Address & Contact Number	Signature
1.			
2.			
3.			
4.			
5.			
6.			

NOTES: -

- As per standing instruction of KVS, the plot of land identified/offered by the sponsoring authority should be inspected by a committee of officials including *Deputy* Commissioner, KVS, concerned Region, representative of CPWD/MES and Chairman, VMC and Principal, KV
- Plot of land with standing trees should not be recommended as obtaining permission for cutting of trees by sponsoring authorities will consume considerable time
- If the plot of land is considerably low lying, earth filling should be done by the sponsoring authority, before accepting the plot. Clear written commitment should be obtained in this regard
- Nallah and electric wires, if any, passing through the plot of land should be got diverted by sponsoring authority before accepting the land. Clear written commitment should be obtained in this regard
- Plot of land should be free from encroachment, unauthorized buildings/jhuggi-jhopris constructed, disputes, litigations and court cases
- Before recommending suitability of land clear written commitment from concerned authorities through sponsoring authority should be obtained in respect of provision of pucca approach road to the plot of land under consideration to existing pucca/main road for free movement of vehicles and also provision of drinking water point and electric power supply point upto the boundary of plot of land under consideration at reasonable rates. The supply of water and electricity should be adequate for present demand of KV and staff quarters and concerned authorities should agree to augment supply in case of future expansion of school building, construction of additional staff quarters and any other physical facilities

P/



केन्द्रीय विद्यालय संगठन

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान
KENDRIYA VIDYALAYA SANGATHAN
Under Ministry of Education, Govt. of India
मुख्यालय नई दिल्ली / Head Quarters, New Delhi
website: www.kvsangathan.nic.in
E-mail : jcp.kvs@gmail.com
दूरभाष / Tel : 91-11-26858565

18 संस्थागत क्षेत्र, शाहीद जेत सिंह मार्ग, नई दिल्ली/ 18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi 110 016

11029-8/2014/KVS-(Admn-I)/ 1050

Date : 12.09.2022

The Deputy Commissioner/Director
Kendriya Vidyalaya Sangathan
All Regional Offices/ ZIETs

Subject: Revision of the Memorandum of Understanding (MoU) for opening of new KVs under Project/IHL sector- reg.

Madam/Sir,

I am to refer to Ministry of Education, Govt. of India letter no. F.7-28/2021-UT-2 dated 29th July, 2022 (copy enclosed), vide which approval for revision of Memorandum of Understanding (MoU) for opening of new Kendriya Vidyalayas under Project/IHL Sector has been accorded.

Henceforth, new Kendriya Vidyalayas opened in the Project/IHL Sector will be opened as per attached Memorandum of Understanding (MoU).

This issues with the approval of the Commissioner, KVS.

Yours faithfully


(Shashi Kant Sharma)
Assistant Commissioner (Admn.)

Encl: As above.

Copy for information to:-

- (i) PS to Commissioner, KVS- for information please.

Copy to:

- (i) The Joint Commissioner (Admn.-I/Acad./Finance/Trg.) - for information, please.
(ii) The Deputy Commissioner (Admn.) - for information, please.
(iii) The Deputy Commissioner (Acad./EDP) - for uploading on KVS web site, please.

F.No.7-28/2021-UT-2
Government of India
Ministry of Education (Shiksha Mantralaya)
Department of School Education & Literacy

'B' Wing, Shastri Bhavan
New Delhi, the 29th July, 2022

To,
The Commissioner,
Kendriya Vidyalaya Sangathan,
18, Institutional Area,
Shaheed Jeet Singh Marg
New Delhi-110016

Subject:- Revision of the Memorandum of Understanding (MoU) for opening of new KVs under Project /IHL Sector.

Madam,

I am directed to refer to KVS's letter No. 11029-8/2014-KVS(HQ)/Admn-I/506 dated 10.03.2022 and mail dated 01.7.2022 on the subject mentioned above and to forward herewith a copy of the approved MoU for opening of project/IHL KVs, to be entered into between the Project/IHL concerned and its administrative Ministry on one part and KVS on the other part.

2. KVS is requested to open new KVs in the Project/IHL Sector as per the aforementioned approved MoU and also to intimate all the Project/IHL KVs that have been opened recently to abide by this MoU if the same have been opened on the condition that these KVs will function according to the modified MoU and sign new MoU with them.

3. This issues with the approval of the competent authority.

Yours faithfully,

(S.K. Singh)

Deputy Secretary to the Govt. of India
Tele No.: 011-23388037

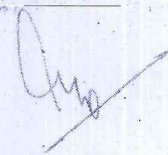
Encl. as above

**Memorandum of Understanding for opening of new Kendriya Vidyalaya under the
Project/IHL Sectors**

The Memorandum of Understanding (MoU for short) made this the _____ (day & month) of _____ (year) between Kendriya Vidyalaya Sangathan (hereinafter referred to as the Sangathan) and _____ (Central PSU/Institution/IHL concerned) _____ (The CMD/MD/Head of the PSU/Institution/IHL) and _____ concerned representative Union Ministry hereinafter referred to as the Sponsoring authority of the other part, whereby it is agreed as follows:-

1. That in consideration of the resolution dated _____ passed by the (Party of the other part i.e.) _____ that the Sangathan may open and manage a Kendriya Vidyalaya at _____ and in consideration of the terms of said resolution, the Sangathan is prepared to open and manage a Kendriya Vidyalaya at _____.
2. That the (Party of the other part i.e.) _____ (Central PSU/IHL concerned) shall bear all costs of opening and running the Kendriya Vidyalaya at _____ (The CMD/MD/Head of the PSU/Institution/IHL and the Ministry/Department of the concerned Project through its Joint Secretary shall sign the Memorandum of Understanding stating that in the non-compliance/defaulting in commitments by the Central PSU/IHL concerned, the entire expenditure will be borne by the concerning administrative Ministry/Department).
3. That the (Party of the other part i.e.) _____ shall provide suitable and safe school building with adequate space to start and further expand the Vidyalaya, as per norms of KVS and shall provide adequate space for playground/ sports facilities etc. as per CBSE norms (2 to 5 acre) as per requirements of the Sangathan for opening and running of the Kendriya Vidyalaya by the Sangathan.
4. That the Sangathan shall provide teaching and non-teaching staff after the Kendriya Vidyalaya is opened at _____.
5. That it is the binding responsibility of the (Party of the other part i.e.) _____ to provide the entire infrastructure necessary to start functioning of the Kendriya Vidyalaya/ required for further development at _____ such as furniture, building, fixtures, etc.

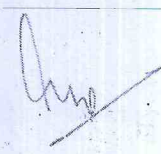
(ii) That the Kendriya Vidyalaya will initially be opened from pre-school (or as decided by KVS) to class V (single section in each class) and will grow up to class XII on year to year basis. More sections may be added to the school on demand by providing requisite infrastructure and financial commitment by the Project/Institution/IHL concerned.



6. That the (Party of the other part i.e.) ----- shall be committed to provide the latest mode of teaching learning equipments/modules/lab equipments/furniture and fixtures/ suitable and safe school building, clean and hygienic environment for school and staff quarters etc.
7. That for running of Kendriya Vidyalaya at ----- the (Party of the other part i.e.) ----- agrees to bear all recurring expenditure such as pay & allowances of the staff engaged/employed in the Vidyalaya and contingency expenditure, development charges, General Provident Fund(GPF), National Pension System (NPS), etc. contribution and the non-recurring expenditure pertaining to various heads of account including furniture, laboratory equipments, games and sports, library, audio-visual aids, etc. Besides, the Administrative Overhead Charges (AOC) from the (Party of the other part i.e.) ----- will be charged @ 15% of the actual annual expenditure incurred on the Project/Institution/IHL sector Vidyalaya by the Project/Institution/IHL.
8. (i) The (Party of the other part i.e.) ----- will deposit the amount required for running of Vidyalaya for six months in Escrow Account of the Vidyalaya as a security. In case the project authorities fail to open ESCROW Account and deposit 6 months salary in advance, KV will not be made functional.
- (ii) Further, the annual requirement of the Vidyalaya will be deposited in the Bank Account of the Vidyalaya in two advance installments in the month of April and October of the respective financial year. The annual requirement of funds will be communicated to the Project Authorities in advance so that requisite funds may be remitted to the school account. In case of failure to deposit the money in advance in the Vidyalaya's Account, the Sangathan will operate the Escrow Account for transfer of funds. The project should recoup the Escrow account within a month's time. In case the (Party of the other part i.e.) ----- fail to remit the funds and there is a delay in disbursement of salary to the staff of the Kendriya Vidyalaya, the project authorities shall be liable for payment of penal interest @ 2% (over and above the prevalent rate of interest on GPF).
9. That the Sangathan shall admit the children of the employees of the (Party of the other part i.e.) ----- according to the priority prescribed under the Admission guidelines of the Sangathan as amended from time to time and that the decision of the Sangathan regarding the implementation of the provision of the Admission guidelines shall be final and binding upon the parties. It is further provided that if there is any vacancy existing after admitting the wards of the concerned project employees, such vacancies will be filled up according to the priority prescribed in the Admission norms/guidelines of the Sangathan.
10. The (Party of the other part i.e.) ----- shall abide by the norms regarding functioning of KV and can adopt differential fees structure in the Vidyalaya.



11. That the pattern of teaching and schemes of studies for children in the Kendriya Vidyalaya at _____ shall be decided by the Sangathan according to extant policy, National Curriculum Framework(NCF) and other important guidelines of Ministry of Education.
12. That the services of teaching and non-teaching staff of the concerned Project/Institution/IHL Sector Kendriya Vidyalaya _____ shall be regulated in accordance with the Rules and Regulations of the Sangathan as framed/adopted or amended from time to time with the approval of the Competent Authority(s).
13. That it is the binding responsibility of the party (Party of the other part i.e.) _____ to provide residential accommodation to the staffs of the Sangathan till the KV remains operational, on payment of license fee charges for water and electricity at the same rates as applicable in the case of the employees of the party of the other part, i.e. _____ and the expenses incurred for providing such accommodation and maintenance thereof shall be borne by the (Party of the other part i.e.) _____.
14. That the Sangathan shall constitute the Vidyalaya Management Committee (VMC) as per the provisions laid down in Education Code for Kendriya Vidyalayas according to which Head of the Project/Institute/IHL will be the Chairperson of the VMC.
15. In case of the decision of the competent authority of Project/Institute/IHL of not being able to continue financial support to KV/un-viability of Project/Institute/IHL, the concerned Administrative Ministry shall bear the expenditure of running the KV concerned till it is closed down. However, sudden closure of KV shall be avoided in the interest of students and the other stakeholders. In case, the arrangement is not found feasible, the following steps will be observed while closing the KV:
 - a. The decision of the Project/Institute/IHL shall be supported by a resolution of the Board of Directorate of the Project/Institute/IHL concerned and concurrence of the administrative Ministry/Department concerned.
 - b. The decision of the competent authority of the Project/Institute/IHL shall be communicated to the Commissioner, KVS with due justification at-least one academic year in advance to withdraw class I, VI and XI from the subsequent academic year.
 - c. Also, the (Party of the other part i.e.) _____ shall communicate their decision to the local public/parents through available mode of communications simultaneously i.e. one academic year in advance about their decision to close down the KV, phase-wise.
 - d. Till the KV is fully closed, the (Party of the other part i.e.) _____ will continue the financial support to Kendriya Vidyalaya concerned reducing the financial commitment (Pay & Allowances etc.) proportionately.
16. In the event of invoking clause No. 15, following procedure shall be followed: -



- a. Admission in Class I, VI and XI shall be stopped by KVS from the subsequent academic session initially. No fresh admission shall be permitted in all classes. In five years all classes shall be phased out in the following manner:

Year	Classes to be closed	Classes to be opened	Remarks
Year 1	II, III, IV, V, VII, VIII, IX, X, XII	I, VI, XI	Project authorities will inform the Public in advance that class V and X of the current session will have to look for admissions in other schools/KVs (subject to availability of vacancy) in the subsequent academic session.
Year 2	III, IV, V, VIII, IX, X	II, VII, XII	
Year 3	IV, V, IX, X	III, VIII	
Year 4	V, X	IV, IX	
Year 5		V & X classes will be closed at the end of the academic year.	

- b. Students of class 5th and 10th shall look for admission in other schools of their choice by the (Party of the other part i.e.) ----- . However, Sangathan will provide them transfer certificate with the provision to take admission in any nearby School/Kendriya Vidyalaya (subject to availability of vacancy).
- c. With the provision of phased manner closure of the Project/ IHL KV concerned, the Sangathan will withdraw its staff every year proportionately.
- d. Before final closure, the (Party of the other part i.e.) ----- will clear all outstanding dues of KVS i.e., Administrative Overhead Charges, Pay & Allowances etc.
- e. KVS on its part will hand over the building and other assets to the project authorities concerned.
17. That in case the (Party of the other part i.e.) ----- breaches any clause of the MoU, the sponsoring Ministry/Department of the Project/Institute/IHL concerned shall be liable to clear all the dues of the Sangathan.



18. It is further provided that if any interpretation of any clause of MoU is required, the matter will be referred to Commissioner, KVS, first and in case any further interpretation is required, the decision of the Ministry of Education shall be final.
19. It is also provided that in case of any dispute arising out of this MoU, the same shall be referred to sole arbitrator for his/her decision as per the law in force and the appointment of the sole arbitrator shall be carried out by the Ministry of Education whose decision in this regard will be final and binding upon all parties.
20. That (the party of the other part) ----- shall not perform any act which shall defeat the purpose of this agreement or obstruct or hamper the quality and continuous education being imparted to the children.
21. This MoU shall be initially in force for a period of 20 years from the date of execution and shall be renewed subject to satisfactory fulfillment of terms and conditions of the MoU. However, if any amendment is required to an extant policy NCF, Act & Rules, it may be reviewed on mutual consensus.
22. If the party of the other part fails to comply with the terms of the MoU, it shall not bring about any resolution from its side to defeat the terms thereof and that it shall not seek any remedy in a Court of Law by passing a one sided resolution to make the terms of MoU unworkable. In other words, the party of the other side shall at all times give effect to the terms of MoU and make it workable at any cost and that it shall make all endeavour to find solution to any problem that it might face in accordance with the terms thereof. Failing to adhere to the terms of MoU, the party of the other part shall render itself liable to face such consequences that KVS / Ministry concerned may decide and act thereof.

- (i) (Kendriya Vidyalaya Sangathan)
(Party of the one part)
- (ii) (Project/IHL Head)
(Party of the other part)
- (iii) (MD/CMD/Head of PSU/Institutions/IHL)
- (iv) (JS of the concerned Ministry of PSU/Institution/IHL)

Witnesses:

1. _____

2. _____



1. KV INS Zamorin Ezhimala- September 2022



2.KV Kanhangad



3.K V Kavaratti

